

**Northeast Sammamish Sewer & Water District
Application for Leak Adjustment Credit**

Name: _____ Date: _____

Service Address: _____

Mailing Address: _____

Phone Number: _____

The Northeast Sammamish Sewer & Water District's leak adjustment policy is as follows:

It is the customer's responsibility to properly maintain his or her water system and any irrigation sprinkler system connected to such system. The customer's water system includes all water and related facilities and appurtenances on the customer's side of the water meter. This responsibility includes the responsibility to promptly discover and repair leaks in the customer's water system and to limit the amount of water loss through a leak. A leak in the customers' water system is the sole responsibility of the customer.

The District may, in its sole discretion, grant a credit to a customer's water bill for a leak in the customer's water system under the following conditions:

- The leak has been repaired. Proof of repair to the District's satisfaction will be required before a credit is granted. **Proof of repair, i.e. receipts for any parts or services purchased, must be submitted with this form.**
- The customer is not in violation of any District policies and is otherwise current in the customer's obligations to the District.
- A credit may only be applied to one bill or billing cycle. If a leak occurs over two different billing cycles the credit will be applied to the billing cycle with the most usage.
- **Once a customer receives a credit, the customer may not be granted another credit for five years.**
- **In no case shall the amount of any credit exceed \$1000.**

By signing this request, I certify that I understand the terms and conditions of the District's leak adjustment policy and acknowledge that I will not be eligible for an additional leak adjustment for five years.

Customer Signature

Date